

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 323-0282



November 27, 1984

ALL-COUNTY LETTER NO. 84-121

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY AUDITORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: ASSISTANCE CLAIMING INSTRUCTIONS FOR COURT ORDERED RETROACTIVE
ASSISTANCE PAYMENTS

REFERENCE:

The purpose of this letter is to provide instructions regarding submission of a listing of court ordered retroactive assistance payments to be included with the monthly assistance claims. The separate listing is necessitated by the possibility of a federal deferral and audit. The Department is planning to challenge any such federal deferral. However, in the meantime, this information is necessary.

The listing may be handwritten, typed, or computer generated and should be submitted with the current claim attached to the front of the payroll. The list must contain the case name, case number and payment amount for whom the court ordered retroactive assistance payment has been made. In addition, the pertinent court case/cases must be reflected on the list to identify for which court case the payment was made. In the possibility that some payments have been made prior to the receipt of this letter for court cases Green vs. Obledo and Williams vs. Woods, a list must be prepared for prior month payments as well as the current month payments. The months in which the payments were made must be reflected on the list.

This list shall be submitted in lieu of the coding requirement set forth in Manual of Policies and Procedures (MPP) Section 25-758; however, the coding requirement in MPP Section 25-758 cannot be substituted for the listing.

Any questions in regard to this letter should be directed to Cheryl Woolman at (916) 323-0282 or ATSS 473-0282.

Robert T. Sertich

ROBERT T. SERTICH
Deputy Director
Administration

cc: CWDA